

WORKSHEET FOR PLANNING STUDY ABROAD/DOMESTIC STUDY AWAY (Summer for Credit)
Return completed form to MIT International Science and Technology Initiatives (MISTI) E40-4th Floor -
misti@mit.edu - 617.258.0385

Student's Name _____ ID# _____

_____ Last _____ First

Email _____

Term(s) and year you plan to study abroad/away from MIT _____

Institution Where You Plan to Study _____

Academic Approval:

For ALL Students seeking transfer credit and ALL studying abroad during the Summer:

Documentation of Faculty Advisor's Approval:

Advisor's Name (Please Print) _____

Dept. _____ Phone/Room _____

I approve this student's plan for study abroad/study away from MIT.

Advisor's Signature _____

Documentation of Discussions with Faculty Transfer Credit Examiners in Departments from Which You Wish to Receive Transfer Credit. Important: This form indicates a preliminary approval. It does not indicate that transfer credit has been granted. Upon return, students must discuss the courses and grades with Transfer Credit Examiners and complete the Request for Additional Credit Form to finish the process.

Title of Proposed Course for Study Abroad/Domestic Study Away Program	# of hours per week and # of weeks per term	Anticipated MIT Course Equivalent	Approx # of MIT units	Min. MIT equivalent grade to receive credit	Faculty Transfer Credit Examiner Name (please print)	Faculty Transfer Credit Examiner Signature

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Administrative Approval:
For ALL students studying abroad/or on domestic study away

Documentation that you have spoken with the following MIT Offices (as needed):

Disability and Access Services: Students needing accommodations are encouraged to contact DAS as early as possible

International Students Only - **International Student Advisor** Call 253.3795 to make an appointment.
If you are a MIT student here on a visa, please see any ISO advisor to discuss visa status while abroad.

Name of ISO Advisor _____ **Signature:** _____